Town of Mercer
Board of Supervisors Meeting
September 10, 2026 at 5:30pm
Mercer Town Hall

1. Order of business of the Regular Meeting
    a. Meeting as called to order at 5:30pm
    b. Pledge of allegiance
    c. Roll call: Present were Supervisors Boes, Towne, Lutgen, Lundquist, Chairman Lambert, Attorney Schellgell and Clerk Hohner. Treasurer Bettin was absent
    d. The Clerk acknowledged that the meeting was properly posted
    e. Approval of previous meeting minutes: Lundquist made a motion to approved July 24th and August 13 meeting minutes, seconded by Boes. Carried

2. Open comment- limit 2 minutes per person- no formal discussion or action will be taken
    a. Deb Patton came in to discuss a proposed TRH on Horner's Road. She asked that the town limit TRH.
    b. Julia Pusateri reminded everyone about the Fall Celebration and ribbon cutting ceremony.

3. Items for Discussion/Possible Action

    a. 10-Lot Subdivision Plat Permit in an F-1 (Forestry) zoned District located on Long Road and County Highway J (PT GV LT 7, 20 acres, Section 21, Township 43 North, Range 4 East, Town of Mercer) submitted by Maines and Associates on behalf of Owners, Bryan and Lynn O'Leary Trust: Lundquist made a motion to approve, second by Boes. Carried
    b. Tourist Rooming House Permit at 5694N Horners Rd, Mercer, WI for Stephanie Armstrong of Unified Rae Solutions LLC: Lundquist made a motion to approve with a maximum of 4 guests, seconded by Lutgen. Carried
    c. Conditional Use Permit Application for Jon and Brook Daniels to build a 5880-square-foot building that will house 2000 square feet of living space, with the remaining square footage to be used as a garage/shop, located at 5929N Beaver Lodge Circle, Town of Mercer: Lundquist made a motion to approved subject to no human habitation in the shop/garage area, seconded by Towne. Carried
    d. Clerk/Treasurer position: discussion only
    e. Wake Boat Ordinances sign: The TFF/Trude Lake group will order and put up the signs. The town will reimburse the association for the signs in the amount of 113.91 each.
    f. Insurance policy: discussion only
    g. Maintenance/cleaning position: Lundquist made a motion to change to job posting to two part time or one full time position, seconded by Towne. Carried
    h. EMS bank account: Lundquist made a motion to approve, seconded by Towne. Carried
    i. TRH software payment: Boes made a motion to pay for the software with Room Tax funds, seconded by Lundquist. Carried
    j. Tax levy meeting: Lutgen made a motion to have the meeting on October 17th at 8am at the Town Hall, seconded by Lundquist. Carried

k. Hours of park closing: Towne made a motion to have the park open from 5:30am-10pm, seconded by Lutgen. Carried
l. County Library Levy Exemption: Lutgen made a motion to approve, seconded by Lundquist. Carried
m. Propane bids: Two bids were received for 10,000 gal of propane: Hilgy's 129.9/gal Ritchie 126.9/gal. Lundquist made a motion to accept the Ritchie bid, seconded by Lutgen. Carried with Lambert abstaining

4. Legal: Jeremey Faulkner received notice of 2025 tax bill for business park lot. The town owned the lot at that time and no taxes should have been assessed. Hohner will contact Clara at Iron County and the town's assessor to get it corrected. Would like to see a name required on a complaint form for a TRH and would like to look at Land Use ordinance regarding temporary structures (car ports).

5. Approvals
    a. Vouchers (issue of checks): Lundquist made a motion to approve and pay the bills, seconded by Towne. Carried
    b. Treasurer's report: Lundquist made a motion to accept as read, seconded by Boes. Carried
    c. Operator's licenses: none
    d. Liquor licenses: Lundquist made a motion to approve a Class B Beer/Wine license for the Mercer VFW, seconded by Lutgen. Carried
    e. Cemetery deeds: none

6. Operation Reports
    a. Chair's report: it's budget time
    b. Supervisor's reports
        a. Lutgen- there are committees now at the library and that the Fall Celebration is this weekend.
        b. Lundquist- none
        c. Boes- Steak Feed had a 10% increase from last year. There were 22 EMS calls in August.
        d. Towne- missed the last park board meeting and had a Room Tax Commission meeting where they agreed to award $10,000 to the Chamber.
    c. Clerk's correspondence: none
    d. Road report: Building maintenance work and work on Cramer Lake Road
    e. Planning Commission report: none
    f. Park Board report: Had a successful season and are planning for next year.

Adjourn

Respectfully submitted,
Debbie Hohner, Clerk Town of Mercer Approved