

Regular Meeting Board of Supervisors
July 2, 2026 at 5:30pm
Mercer Community Center
Minutes

1. Order of business of the Regular Meeting
 - a. Call the regular meeting to order: called to order at 5:30pm
 - b. Pledge of allegiance
 - c. Roll call: Present were Supervisors Lutgen, Lundquist, Towne, Boes, Chairman Lambert, Attorney Schellgell and Clerk Hohner. Absent were Treasurer Bettin and Road Foreman Saarnio.
 - d. The clerk acknowledged that the meeting was properly posted
 - e. Approval of June 11, 2026 regular meeting minutes: Motion to approve by Lundquist, seconded by Lutgen. Carried
2. Open comment- limit 2 minutes per person- no formal discussion or action will be taken
 - a. Bob Johnson from Spider Lake Association would like to see a wake boat ordinance passed for Spider Lake. He was informed how the process works for this to possibly happen.
3. Items for Discussion/Possible Action
 - a. Tourist Rooming House Permit at 2598W Mercer Lake Circle N, Mercer, WI for Andrew Wendt and Dian Baehr of Trilobite Properties LLC: Scot made a motion to decline due to a noncompliance driveway and the rental agreement having an occupancy of 8 people with no report from the health department. Able to resubmit within 3 months without an additional fee, seconded by Boes. Carried
 - b. Conditional Use Permit Application for Nicholas Morris to construct an accessory building of 3760 square feet in a R-1 Zoned district at 5751N Echo Lake Road in the Town of Mercer: Lundquist made a motion to approve, seconded by Boes. Carried
 - c. Street Dance closure July 3 and August 4th on Railroad Street in front of Around the Corner Pub: Lundquist made a motion to approve, seconded by Towne. Carried
 - d. Parade permit: Lundquist made a motion to approve the 4th of July parade permit with proper registration of participants by the Chamber.
 - e. Tourist Rooming House Complaint form and procedure: Discussion only including adding to form has the sheriff's department been contacted?
 - f. Town of Mercer Town Board Meeting Policy and Procedure: Boes made a motion to have regular meetings at 930am, seconded by Lundquist. Did not pass: 1-3: Boes yes, Lundquist, Towne and Lutgen voting no
 - g. Closure of Railroad Street on August 22nd during the day for the car show: Lundquist made a motion to approve, seconded by Boes. Carried
 - h. Bids for MT58-34H hotmix asphalt 3.5" driveway and parking lot at 5761N Hwy 51 and 845 feet by 30 feet wide type LT58-28S hotmix asphalt 2.5": none received. Repost
 - i. Driveway permit fee: Boes made a motion to charge \$50 per fire number, seconded by Lundquist. Carried
 - j. Maintenance/cleaning position: Will work on a job description. Lundquist made a motion to table until next meeting, seconded by Lutgen. Carried

- k. Clerk and Treasurer/Deputy Clerk positions: Lundquist made a motion to table until the next meeting, seconded by Lutgen. Carried
- l. Projected department costs and levy: 10 year projected expenses from each department presented to the Board. Discussion only. No action

4. Legal: none

5. Approvals

- a. Vouchers (issue of checks): Lundquist made a motion to approve, seconded by Towne. Carried
- b. Treasurer's report: Lundquist made a motion to approve as read, seconded by Lutgen. Carried
- c. Operator's licenses: Lundquist made a motion to approve operator licenses for Cynthia Jencen, Sean Smith, Alyssa Schwab, Eric Phelps, Rhonda Otto, Mary Swainston, Sara Towne, Sames Way and Susa Henck, seconded by Boes. Carried with Towne abstaining.
- d. Liquor licenses: none
- e. Cemetery deeds: none

6. Operation Reports

- a. Chair's report: Enjoy the activities at the park and Happy 250!
- b. Supervisor's reports
 - a. Lundquist- will be in the dunk tank.
 - b. Lutgen- will do the dunk tank. Will attend Sanitary District meetings on a quarterly basis
 - c. Towne- none
 - d. Boes- Vilas County has done an investigation regarding the stolen EMS property. The FD and EMS have been busy.
- c. Clerk's correspondence: the primary is August 11th and absentee ballots have been sent out.
- d. Road report: road work is being completed on Little Pike Lake Road
- e. Planning Commission report: none
- f. Park Board report: hope to see everyone at the park on July 4th activities.

Adjourn

Respectfully submitted,
Debbie Hohner, Clerk Town of Mercer
Approved