

TOWN OF MERCER PLANNING COMMISSION
Meeting Minutes – Tuesday, February 10, 2026 5:30 PM
APPROVED: DRAFT

Present: Dave McNutt, Rick Boes, Jeremy Faulkner, Annette Radloff

Absent: Roxanne Lutgen

Audience: Tim Tyler

TOPIC	REVIEW/DISCUSSION/ACTION
1) Order of Business of the Regular Meeting A. Call the regular meeting to order B. Pledge of Allegiance C. Roll call D. Acknowledge that the meeting was properly posted E. Approval of December 9, 2025 meeting minutes 2) Open Comment (limit 2 minutes per person - no formal discussion or action will be taken)	1) Regular Meeting: A. Vice Chair Dave McNutt called the regular meeting to order at 5:30 PM in the Mercer Town Hall. B. Pledge of Allegiance. C. Roll call was taken. D. Dave McNutt noted the meeting agenda had been properly posted. E. Motion by Boes to approve December 9, 2025 minutes, seconded by Radloff. Motion carried. 2) Open Comment: None
3) Review, Discussion, and Possible Action: A. Tourist Rooming House Permit at 4804W Lake of the Falls Rd, Mercer, WI for GMR Lakeside Adventures LLC. B. Tourist Rooming House Permit at 2964 N Hiawatha Rd, Butternut, WI for Chad Empereur. C. Tourist Rooming House Permit at 5583N Creekside Ct., Mercer, WI for Andrew & Suzanne Stone. D. Mercer Business Park Lot #9 Inquiry from Tim Tyler, Mercer Vacation Rentals.	3) Review, Discussion, and Possible Action: A. After review of the TRH permit application for 4804W Lake of the Falls Rd, Mercer, WI for GMR Lakeside Adventures LLC, motion by Boes, seconded by Radloff to recommend TRH approval to the Mercer Town Board, contingent upon occupancy of no more than 4 guests per rental period. Motion carried. B. After review of the TRH permit application for 2964 N Hiawatha Rd, Butternut, WI for Chad Empereur, motion by Boes, seconded by Faulkner to recommend TRH approval to the Mercer Town Board, contingent upon occupancy of no more than 6 guests per rental period and payment of all applicable fees, fines, penalties, or taxes. Motion carried. C. After review of the TRH permit application for 5583N Creekside Ct., Mercer, WI for Andrew & Suzanne Stone, motion by Boes, seconded by Radloff to recommend TRH approval to the Mercer Town Board, contingent upon occupancy of no more than 6 guests per rental period. Motion carried. D. After review of the inquiry and discussion with applicant on compliance with Mercer Business Park Covenants, motion by Boes, seconded by McNutt, to recommend the

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	Mercer Town Board consider approval of sale of Lot #9 in the Mercer Business Park, to Tim Tyler, Mercer Vacation Rentals, contingent upon 1) completing a commercial design application and 2) constructing proposed storage building within two (2) years, and 3) complying with all other Mercer Business Park Policies and Covenants. Motion carried.
4) Chairperson’s Report	4) Chairperson’s Report: Chair Roxanne Lutgen will report Planning Commission recommendations at the Town Board meeting on Thursday, February 12, 2026 at 5:30 p.m.
5) Next Meeting	5) Next Meeting: <u>5:30 p.m., Tuesday, March 10, 2026.</u>
6) Adjournment	6) Adjournment: After completion of all business on the agenda, Vice Chairperson Dave McNutt adjourned the meeting at 5:38 p.m. Respectfully submitted: Dave McNutt, Vice Chair and Rick Boes, Secretary